



AMERICA'S CUP ENDEAVOUR CLUB DEVELOPMENT OFFICER

Description:

The America's Cup Endeavour Program, in partnership with Bermuda Schools WaterWise, is looking for an experienced Development Coordinator to join the America's Cup Endeavour team in Bermuda.

This position presents the successful candidate with the opportunity to work in a fun, challenging and dynamic work environment. The role will be responsible for planning and overseeing community sailing development across all corners of Bermuda.

Conditions of employment will reflect the responsibility of the position. This is a short term but full time, salaried position. Bermudians are encouraged to apply.

Essential responsibilities:

- Report to the Community Sailing Manager of ACEA.
- Based in the East/West Endeavour Forts or at a nominated yacht club.
- Oversee the coordination and delivery of the community development program to provide a pathway for graduates of the America's Cup Endeavour Program with local yacht clubs in Bermuda, including; WESC, SPBC, SBC, EEMYC, MASBC, StGSDC, RHADC, RBYC and others as assigned.
- Assist in delivering community taster sessions at America's Cup events and assist with the implementation of the AC Open, to be held during the 2017 America's Cup in Bermuda.
- Assist in engaging local sailing clubs to support further opportunities for local youth sailors.
- Source and set up pathways for retention of local youth sailors and administrators (race management, volunteers, etc.)
- Work closely with the Community Outreach Manager whose responsibilities, contacts and experience will complement your role.
- Help to grow the America's Cup Endeavour Program into an effective and well-communicated initiative, in cooperation with the Community Outreach Manager and the Communications department of ACEA.
- Assist with the current annual Teacher Training program including preparation in schools before attending water-based lessons.
- Assisting with fund raising and program budgets at club level.
- Managing temporary staff and training programs for nominated clubs.
- Other duties as assigned by ACEA from time to time.

The successful applicant should possess the following experience and qualifications:

Required Experience

- Successfully planning and organizing a curriculum-based education program within or in coordination with a school system.
- Delivering a sports/recreation-based educational program to school-aged children.
- Communicating effectively with parents and teachers regarding a student's progress and attendance in a sports/recreation-based educational program.
- Managing the procurement, maintenance and inventory of materials and equipment for a sports/recreation-based educational program.
- Proficient in Microsoft Word, PowerPoint and Excel.

Required Qualifications

- RYA or US Sailing Senior Sailing Instructor qualification
- Marine First Aid qualification
- RYA Safety Boat Certificate (covering rescuing).
- RYA or US Sailing Powerboat Qualifications.
- VHF Communications qualification – SRC VHF.

Start date:

On or about February 20th, 2017.

End date:

Ending on or about August 31st 2017.

Closing date for applications:

Applications are to be submitted by email to jobs@americascup.com by February 20th, 2017.